Annexure 2: Protocol for the workshop

[Annexure to: *Of Sieges and Shutdowns* by The Bachchao Project and IRDSO (2018)]

The event is designed to be an interactive and candid exercise. All attendees are encouraged to participate in their own personal capacity. Discussions that happen during this workshop event are confidential and no one should be quoted nor their identity or institutional affiliation be revealed without that individual's explicit permission.

Photography and video recording are not permitted in this meeting. The facilitators may take contextual photographs with no people in the frame. Those photographs will not be published until we publish the findings of this workshop.

The list of participants and their employers/ affiliated organisations will not be circulated with anyone other than those who attend the event.

Report
A draft copy of the event report will be shared with all participants before it is published. We will not attribute views or direct quotes to any participant or compromise the privacy of anyone in this report. We have taken utmost care as mentioned in the consent form to protect the privacy of all participants and organisers.

Private circulation of lessons
We understand that you may want to share your lessons from the event with your colleagues and other organisations and that doing so may be important to you. We recommend that you take care while sharing this information. Use the recommended methods of sharing, anonymise the text and remove private conversations or any personally identifiable information. It would be ideal if you could share this information with your colleagues and associates in person in a private space.

Public sharing of learnings
Please do not post online updates about this event online or the conversations from the event online (tweets, posts, blog posts, and so on). Please do not check-in to social networking websites from the event venue. This is important to protect the privacy of everyone present.